

**Reigate and Banstead Borough Council
Statement of Decisions made at a meeting of the
Executive on Thursday, 26 January 2023**

Published: 31 January 2023

The following decisions were made by the Executive at its meeting on **Thursday, 26 January 2023**. These decisions will come into force on **8 February 2023**. A decision by the Executive may be called-in (in accordance with Procedure Rule 5.14 of the Council's Constitution) by **7 February 2023**. Should you have any queries about any decision that has been made, contact should be made in the first instance to Democratic Services at democratic@reigate-banstead.gov.uk. Any declaration of interest made by any member of the Executive is shown below.

| | Item | Reason for Decision: | Alternative options: | Lead officer: |
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| 4 | <p>Budget & Capital Programme 2023/24</p> <p>RESOLVED:</p> <p>That Executive RECOMMEND to Council:</p> <p>(i) The latest Medium-Term Financial Plan forecast at Annex 1.</p> <p>(ii) An increase in Reigate & Banstead's Band D Council Tax of £7.25 (2.99%) and a final tax base of £63,495.31 Band D equivalents;</p> <p>(iii) A Revenue budget requirement of £23.194 million for 2023/24, as set out in this report and at Annex 2, which</p> | <p>To ensure that the Council continues to plan and manage its resources well, deliver high standards of service and meet the aims and objectives of its Five-Year Plan for 2020-2025 and supporting Strategies.</p> | <p>Option 1 – Approve the proposed budget and financial planning changes set out in the report – Recommended.</p> <p>Option 2 – Only approve some of the proposed budget and financial planning changes set out within the report – not recommended as it presents a risk to setting the budget and council tax for 2023/24.</p> <p>Option 3 – Reject the proposed budget and request that further work be undertaken – not recommended as it leaves the Council at risk of failing to adopt a budget and council tax for 2023/24.</p> | <p>Chief Finance Officer</p> |

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| | <p>reflects:</p> <ul style="list-style-type: none"> • Service budget growth proposals totalling £0.442 million, savings of (£0.828) million; additional income of (£1.186) million and forecast issues, risks and opportunities totalling £1.843 million; • Central Revenue Budget net growth proposals totalling £2.379 million and forecast issues and risks totalling £0.564 million; <p>(iv) The forecast for Revenue Reserves (Annex 3) and the recommended use of £0.977 million from Reserves in 2023/24 comprising:</p> <ul style="list-style-type: none"> · £0.493 million from the IT Strategy Reserve to fund implementation of the approved IT Strategy; and · Up to £0.484 million from the Government Funding Risks Reserve, where necessary, to fund the forecast reduction in | | | |

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| | <p style="text-align: center;">housing benefit subsidy;</p> <p>(v) A Capital Programme of £59.899 million for 2023/24 to 2027/28 as set out in this report and including net Capital Programme Growth Proposals of £7.672 million;</p> <p>(vi) The updated Fees & Charges Policy (Annex 7)</p> <p>(vii) The Chief Finance Officer's report on the robustness of the Budget estimates and adequacy of Reserves.</p> <p style="padding-left: 40px;">The Executive AGREED to authorise:</p> <p>(viii) The Chief Finance Officer to make any necessary final technical adjustments to the Budget and Council Tax arising from final budget refinements or changes to Government funding.</p> | | | |

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| 5 | <p>Council Tax 2023/24</p> <p>RESOLVED that the Executive RECOMMEND to Council:</p> <p>(i) Be noted that on 1 December 2022 the Council calculated:</p> <p>a) the Council Tax base 2023/24 for the whole Council as 63,495.31 [Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the “Act”)] and,</p> <p>b) for dwellings in those parts of its area to which a Parish precept relates:</p> <ul style="list-style-type: none"> • Horley Town Council 10,991.72 • Salfords & Sidlow Parish Council 1,443.97 <p>The ‘tax base’ is the number of Band D equivalent dwellings in a local authority area. Detailed calculations of the Council Tax are set out in Annexes 1, 2 & 3.</p> <p>(ii) Calculate that the Council Tax requirements for the Council’s own purposes for 2023/24 (excluding Parish</p> | <p>The Local Government Finance Act 1992 sets out the requirement for local authorities to set a budget for the next financial year. Under the Constitution, the Executive considers a proposed budget and Council Tax before making a recommendation on the appropriate level of Council Tax to full Council.</p> | <p>Option 1 – The 2023/24 budget is based on a recommended Council Tax rise of £7.25 (2.99%) increase – recommended.</p> <p>Option 2 – A decision not to adopt the Council Tax will require revision of the budget proposals which have to be approved by Council – not recommended.</p> | <p>Chief Finance Officer</p> |

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| | <p>precepts) is £15,855,416</p> <p>(iii) That the following amounts be calculated for the year 2023/24 in accordance with Sections 31 to 36 of the Act:</p> <p>a) £70,033,431 – being the amounts which the Council estimates for the items set out in Section 32(2) of the Act taking into account all precepts issued to it by Parish Councils</p> <p>b) £53,610,084 – being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3) of the Act.</p> <p>c) £16,423,347 – being the amount which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 32(4) of the Act as its Council Tax requirement for the year (item R in the formula in Section 32(4) of the Act).</p> <p>d) £258.65 – being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in</p> | | | |

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| | <p>accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts).</p> <p>e) £567,931 - being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix).</p> <p>f) £249.71 - being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.</p> <p>g) Horley Town Council £297.47 Salfords & Sidlow Parish Council £279.43 Being the amounts given by adding to the amount at 3(f) above the amounts of the special items relating to dwellings in those parts of the Council's area mentioned above divided in each case by</p> | | | |

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| | <p>the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.</p> <p>(iv) It be noted that the figures in the attached Appendix being the amounts given by multiplying the amounts at 3(f) and 3(g) above by the number which, in the proportions set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of dwellings listed in different valuation bands.</p> <p>(v) Having calculated the aggregate in each case of the amounts 1 to 5, above, the Council, in accordance with Section 30(2) of the Act, hereby sets the amounts of Council Tax for the year 2023/24 for</p> | | | |

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| | <p>each of the categories of dwellings shown in Annex 3.</p> <p>(vi) It be noted that for the year 2023/24 Surrey County Council and Surrey Police and Crime Commissioner have not yet stated amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown in Appendix 2.</p> <p>(vii) Authorise the Chief Finance Officer to make any amendments to the Council Tax demands as might prove necessary as the result of changes to the estimated demands issued by preceptors on the Council's Collection Fund.</p> | | | |
| 6 | <p>Social Housing Downsizing Support Scheme</p> <p>RESOLVED: that the Executive AGREED:</p> <p>(i) Approval to ringfence £68,240 from the Homelessness Prevention Grant to proceed with a pilot social housing downsizing support scheme.</p> | <p>This scheme enables the Council to assist under-occupying social tenants to downsize into more affordable properties.</p> | <p>Option 1 (Recommended) – Proceed with the pilot, assist downsizers to move and nominate homeless families in temporary accommodation to these homes unblocking temporary accommodation and saving on emergency accommodation costs.</p> <p>Option 2 – (Not Recommended) – Not to proceed with the pilot, continue to wait for larger homes to become available in the usual way</p> | <p>Head of Housing</p> |

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| | <p>(ii) The Head of Housing in consultation with the:</p> <ul style="list-style-type: none"> · Chief Finance Officer · Strategic Head of Legal & Governance · Executive Member for Housing & Support · Deputy Leader and Executive Member for Finance & Governance <p>a) To continue with the scheme if successful after the 12-month pilot period and continue to fund from the annual Homeless Prevention Grant subject to the Grant being available.</p> | | whilst emergency accommodation costs and waiting times increase. | |
| 7 | <p>Council's Social Landlord Functions - Supporting Policies</p> <p>RESOLVED that the Executive AGREED:</p> <p>(i) That the Rent Policy at Annex 1 be approved and the Executive authorise the Head</p> | To publish policies on the Council's approach to rent setting, to increase rents as permitted by the Regulator of Social Housing to public policies to underpin the Council's response to compensation claims and managing the decant of tenants to support the Council's new landlord functions. | <p>Option 1 – (i) to approve the Rent policy, (ii) to approve a 2.3% rent increase in 2023-24, (iii) to approve the Compensation Policy and (iv) to approve the Decant Policy – Recommended.</p> <p>Option 2 – not approve (i) the Rent policy, (ii) 2.3% rent increase in</p> | Head of Housing |

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| | <p>of Housing in consultation with the Portfolio Holder for Housing and Support to make any necessary minor amendments of the Rent Policy prior to publication.</p> <p>(ii) That the Executive approve 2.3% rent increase for the Council's social housing in 2023-24.</p> <p>(iii) That the Compensation Policy at Annex 2 be approved and the Executive authorise the Head of Housing in consultation with the Portfolio Holder for Housing and Support to make any necessary minor amendments of the Compensation Policy prior to publication.</p> <p>(iv) That the Decant Policy at Annex 3 be approved and the Executive authorise the Head of Housing and Support to make any necessary minor amendments of the Decant Policy prior to publication.</p> | | <p>2023-24, (iii) Compensation Policy and (iv) Decant Policy. Not Recommended as this would result in uncertainty for tenants and staff.</p> | |